



13th MEETING OF THE STANDING COMMITTEE
11 - 13 December 2019, Bristol, United Kingdom

**GUIDELINES FOR REPORTS SUBMITTED BY THE REGIONAL
REPRESENTATIVES TO THE AEWA STANDING COMMITTEE
TO MEETINGS OF THE COMMITTEE**

Information for the reports shall be collated by Regional Representatives from the Contracting Parties of their respective region through the National Focal Points or other useful contacts.

The reports should be submitted in writing to the UNEP/AEWA Secretariat no later than 8 days prior to the StC Meeting.

The UNEP/AEWA Secretariat will provide the Regional Representatives with an address list of national Focal Points which is also available on the AEWA website. Along with their reports, Regional Representatives are requested to submit an updated version of this list of Focal Points for their region.

Each report should contain information on the following issues:

1. Number of Contracting Parties in the region / number of Range States in the region. New accessions since the previous StC meeting
2. Number of Range States (Contracting Parties and Non-Contracting Parties) that provided feedback for the report
3. Has the Regional Representative actively promoted accession to AEWA among the Range States in their region? If so, how has accession been promoted by the Regional Representative?
4. Which developments regarding the implementation of AEWA have taken place in the region since the last Meeting of the Parties?
5. Overview of special activities and/or meetings related to AEWA
6. Overview of special issues that might be of interest to the StC
7. Any other relevant information

Annexes:

Annex 1: AEWA Contracting and Non-Contracting Parties listed by regions

Annex 2: Tasks and composition of the AEWA StC (as set out in Resolutions 2.6, 4.6, 4.17, 5.17 and 6.16 of the Agreement)

Annex 3: List of elected Regional Representatives for the AEWA StC

Annex 4: Current make-up of the AEWA StC

Annex 1

AEWA Contracting Parties and Non-Party Range States listed by regions

Region	Names of AEWA Range States (<i>current Contracting Parties written in bold</i>)
Eastern Africa	Burundi
	Djibouti
	Eritrea
	Ethiopia
	Kenya
	Rwanda
	Somalia
	South Sudan
	Sudan
	Uganda
	United Republic of Tanzania
Southern Africa	Angola
	Botswana
	Comoros
	Eswatini
	Lesotho
	Madagascar
	Malawi
	Mauritius
	Mozambique
	Namibia
	Seychelles
	South Africa
	Zambia
	Zimbabwe
Europe	Albania
	Andorra
	Armenia
	Austria
	Azerbaijan
	Belarus
	Belgium
	Bosnia-Herzegovina
	Bulgaria
	Canada
	Croatia
	Cyprus
	Czech Republic
	Denmark
	Estonia
	Finland
	France
Georgia	
Germany	

	Greece *
	Iceland
	Israel
	Italy
	Ireland
	Hungary
	Latvia
	Liechtenstein
	Lithuania
	Luxembourg
	Malta
	Republic of Moldova
	Monaco
	Montenegro
	The Netherlands
	North Macedonia
	Norway
	Poland
	Portugal
	Romania
	Russian Federation
	San Marino
	Serbia
	Slovakia
	Slovenia
	Spain
	Sweden
	Switzerland
	Turkey
	Ukraine
	United Kingdom of Great Britain

Central Asia	Iran (Islamic Republic of)
	Kazakhstan
	Turkmenistan
	Uzbekistan

Middle East	Bahrain
	Iraq
	Jordan
	Kuwait
	Lebanon
	Oman
	Qatar
	Saudi Arabia
	Syrian Arab Republic
	United Arab Emirates
Yemen	

Northern Africa	Algeria
	Egypt
	Libyan Arab Jamahiriya

	Morocco
	Tunisia
Western Africa	Benin
	Burkina Faso
	Cabo Verde
	Côte d'Ivoire
	Gambia
	Ghana
	Guinea
	Guinea-Bissau
	Liberia
	Mali
	Mauritania
	Niger
	Nigeria
	Senegal
Sierra Leone	
Togo	
Central Africa	Cameroon
	Central African Republic
	Chad
	Congo
	Democratic Republic of Congo
	Equatorial Guinea
	Gabon
	Sao Tome and Principe

* Agreement signed, not yet entered into force in this country

Annex 2

Tasks and composition of the AEWA Standing Committee (as set out in Resolutions 2.6, 4.6, 4.17, 5.17 and 6.16 of the Agreement)

Tasks of the Standing Committee:

- Carry out between sessions of the Meeting of the Parties, such interim activity on behalf of the Meeting as may be necessary;
- Make recommendations for consideration at the next session of the Meeting of the Parties;
- Oversee, on behalf of the Parties, the development and execution of the Secretariat's budget as derived from the Trust Fund and other sources, and also all aspects of fund-raising undertaken by the Secretariat in order to carry out specific functions authorized by the Meeting of the Parties;
- Oversee, as the representative of the Meeting of the Parties, the implementation of policy by the Secretariat and conduct of the Secretariat's programmes;
- Provide guidance and advice to the Secretariat on implementation of the Agreement, on the preparation of meetings, and on any other matters relating to the exercise of the Secretariat's functions brought to it by the Secretariat;
- Represent the Meeting of the Parties, vis-à-vis the Government of the host country of the Secretariat's headquarters, the United Nations Environment Programme and other international organizations for consideration of matters relating to the Agreement and its Secretariat;
- Act as bureau at the sessions of the Meeting of the Parties, in accordance with the rules of procedure of the Meeting of the Parties;
- Report to the Meeting of the Parties on the activities that have been carried out between ordinary sessions of the Meeting of the Parties;
- Oversee and provide guidance on the implementation of the Strategic Plan for AEWA 2009-2017;
- Undertake the tasks defined in Resolution 4.6 and 5.17 regarding the AEWA Implementation Review Process (IRP), until a further decision of the MOP;
- Perform any other functions that may be entrusted to it by the Meeting of the Parties.

• Composition of the Standing Committee:

The Committee shall consist of not more than seven Contracting Parties, which shall be appointed by the Meeting of the Parties. For at least five of these members, the appointment shall be based upon the principle of balanced geographical distribution, reflecting two representatives from the Europe and Central Asia region, one representative from the Middle East and Northern Africa region, one representative from the Western and Central Africa region, and one representative from the Eastern and southern Africa region. The remaining two members shall comprise the host country for the next session of the Meeting of the Parties and a representative from the Depositary.

Annex 3

List of elected Regional Representatives for the Standing Committee

Region	Representative	Alternate
Europe and Central Asia (1)	United Kingdom	Luxembourg
Europe and Central Asia (2)	Ukraine	Republic of Moldova
Middle East and Northern Africa	Algeria	Egypt
Western and Central Africa	Côte d'Ivoire	Nigeria
Eastern and Southern Africa	South Africa	Ethiopia

Annex 4

Current make-up of the AEWA StC

AEWA Standing Committee Members 2019 - 2021:

EASTERN AND SOUTHERN AFRICA
Ms. Humbulani Mafumo (South Africa)
E-mail: HMAfumo@environment.gov.za

EUROPE AND CENTRAL ASIA (1)
Mr. Simon Mackown (United Kingdom)
E-mail: simon.mackown@defra.gov.uk

EUROPE AND CENTRAL ASIA (2)
Dr. Volodymyr Domashlinets (Ukraine)
E-mail: domashlinets@menr.gov.ua; vdomashlinets@yahoo.com

MIDDLE EAST AND NORTHERN AFRICA
Ms. Nadjiba Bendjedda (Algeria)
E-mail: bendjeddanadjiba@yahoo.fr

WESTERN AND CENTRAL AFRICA
Mr. Kouassi Firmin Kouame (Côte d'Ivoire)
E-mail: firkouame@yahoo.com

DEPOSITARY
Ms Wilmar Rimmelts (The Netherlands)
E-mail: w.j.remmelts@minez.nl

HOST COUNTRY for MOP8
Mr. Zoltan Czirak (Hungary)
E-mail: zoltan.czirak@am.gov.hu