



15th MEETING OF THE STANDING COMMITTEE
11 – 13 December 2019, Bristol, United Kingdom

**REPORT OF THE SECRETARIAT ON FINANCE AND
ADMINISTRATIVE ISSUES**

Prepared by the UNEP/AEWA Secretariat

Introduction

At the 7th Session of the Meeting of the Parties (MOP7) in December 2018, the core budget for 2019-2021 was adopted through Resolution 7.12. The Secretariat reported on financial and administrative matters at the 13th Standing Committee Meeting in July 2018 and, for the period 1 January 2016 – 30 September 2018, at MOP7.

The present document focuses on staffing issues and income and expenditures for the period 1 January 2019 – 20 October 2019. To complement the report delivered at MOP7 it also contains the final expenditure situation for 2016-2018 after closure of 2018 accounts and reports on all voluntary contributions received in 2018.

Action Requested from the Standing Committee:

The Standing Committee is requested to take note of the information provided in the report.

1. Staffing (January – October 2019)

For details on the staffing situation and organisation of the Secretariat please see the Report of the Secretariat (UNEP/AEWA/StC/15.5).

The Secretariat would like to point out that it becomes increasingly difficult to find sufficient financial resources for the Secretariat's posts that are partially or fully depending on voluntary contributions. Due to a lack of funding the Secretariat was not in the position to extend the contract of the Assistant to the European Goose Management Platform beyond July 2019, who had been recruited in November 2017. Voluntary contributions are, moreover, still lacking for both positions under the African Initiative (Coordinator (P-2) and Programme Management Assistant (G-5)), which are both covered through the AEWA core budget at 50 % level only. Thanks to the generous contributions received from the EC and the Governments of Luxembourg, Germany and Switzerland the positions could be maintained at 100 % (P-2) and 80 % (G-5) respectively in 2019. However, both budget lines show over-expenditures since the last quarter of the year, which the Secretariat will need to compensate for retrospectively.

2. Core Budget (AWL) - Overview of income and expenditure

Income

Annex 1 summarizes the status of collection of annual assessed contributions from Parties as at 20 October 2019. The assessed contributions 2019-2021 approved by MOP7 amount to EUR 3,203,160. Since the adoption of the budget the Governments of Serbia and Malawi joined the Agreement, which adds to the assessed contributions approved by MOP7. The overview shows a fairly healthy income situation. Still, unpaid contributions amount to a total of EUR 644,059 [update as at 9 Dec: EUR 402,741], split up as follows: EUR 292,867 for 2018 and previous years, and EUR 351,192 [update as at 9 Dec: EUR 109,874] for 2019. Advanced payments for future years amount to EUR 296,854 [update as at 9 Dec: 311,054]. The Secretariat regularly reminds Parties with arrears to pay their dues and has been successful in individual cases; actually only six countries from the 80 Parties have not yet made any payment since their accession.

In early 2019 the Secretariat was informed by UNEP that the service of invoicing for future years would not be available anymore due to incompliance with the International Public Sector Accounting Standards (IPSAS). Contracting Parties therefore – different from the past years – received invoices referring to the year 2019 only. In follow up of Resolution 7.12, which explicitly “requests Parties, in particular those that are required to pay the minimum contribution, to consider paying for the whole triennium in one instalment”, the Secretariat requested UNEP to re-assess the IPSAS requirements in the light of Resolution 7.12 and was successful with its request. In July 2019 Contracting Parties received a second invoice referring to the whole triennium 2019-2021.

Expenditures (triennium 2016-2018)

Annex 2 shows the budget implementation for 2016-2018 as at 31 December 2018. The triennial budget shows a positive ending balance of EUR 159,946 before Programme Supporting costs, corresponding to an implementation rate of 94,13 %. The Secretariat would like to point out that the costs related to the interpretation services and staff overtime at MOP7 were partly recorded in 2019 due to delays in payments. As these costs relate to the year 2018 they are, however, reflected in the expenditure report for 2018.

Expenditures (year 2019)

Annex 3 provides an interim report of 2019 budget implementation as at 20 October 2019. As agreed at MOP7, the budget for 2019 includes an authorised withdrawal from the trust fund of USD 2,200 including Programme Support Costs.

Overall, the budget shows a negative end-year balance of 73,157 EUR due to over-expenditure in both staff lines, Professional Staff and General Service Staff.

EUR 758,801 of the total budget is for staff salaries, corresponding to 75,39 % of the 2019 budget. The staff overspendings result mainly from an increase in working hours from 50 % to 100 % and 80 % respectively for the Coordinator and Programme Management Assistant of the African Initiative. The Secretariat hopes to be able to compensate these over-expenditures by a voluntary contribution that is still pending for confirmation at the time of writing this report.

Trust Fund balance

According to the currently available preliminary statement of financial performance for the year 2019, the Trust Fund balance for assessed contributions as at 20 October 2019 is expected to amount to **USD 315,563 [update as at 9 Dec: USD 790,254]** (which is inclusive of the Operating Reserve of a constant level of at least 15 % of the estimated annual expenditure or € 150,000, whichever is higher). The Secretariat, however, wishes to point out that advance payments of € 296,854 [update as at 9 Dec: 311,054] for 2020 are included in this figure. Also, the final figure might still slightly differ due to corrective actions.

3. Voluntary Contributions (AVL) - Overview of collections 1 January 2018 – 20 October 2019

In addition to the annual contributions paid by Parties towards the AEWA core budget (AWL), the Secretariat also received voluntary contributions from different Governments and organisations that were earmarked for certain activities. These voluntary contributions are managed in the separate Trust Fund (AVL). Annexes 4 and 5 summarize the voluntary contributions to the AVL Trust fund in 2018 and 2019 respectively. The pledged voluntary contributions amounted to **EUR 752,212.74** in 2018 (Annex 4)¹ and **EUR 353,635.18 [update as at 9 Dec: EUR 503,635.18]** in 2019 (Annex 5). Two additional pledges for 2019 (from Switzerland and the UK) are pending for confirmation at the time of writing this report. The Secretariat would like to thank all Governments and organisations that have provided contributions to AEWA [update as at 9 Dec: UK still pending for final confirmation].

4. In-kind Contributions received since 1 January 2019

The Secretariat was requested through Resolution 7.12 “to endeavour compiling a list of all in-kind contributions received in support of meetings, workshops and other projects (co-)organised by the Secretariat to be published through the Report of the Secretariat on Finance and Administrative Issues in 2019-2021.

Annex 6 shows the list that the Secretariat has compiled to cover the period 1 January 2019 – 20 October 2019.

¹ **EUR 471,946** + USD 313,147.20, equivalent to **EUR 280,266.74** (average exchange rate for 2018: 0.895).

**ANNEX 1: GENERAL TRUST FUND OF THE AGREEMENT ON THE CONSERVATION OF AFRICAN - EURASIAN MIGRATORY WATERBIRDS
(AWL)**

Status of Contributions from Contracting Parties as at 20 October 2019 (Euros)

COUNTRIES	Pledges for 2019	Pledges for 2020	Pledges for 2021	Collections in 2018 and prior for 2019	Collections in 2019 for 2018 and prior years	Collections in 2019 for 2019	Collections in 2019 for future years	Unpaid pledges for 2018 and prior years	Unpaid pledges for 2019	Total unpaid as at 2019	Unpaid pledges for 2020	Unpaid pledges for 2021
	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR
Albania	2,000	2,000	2,000			2,000					2,000	2,000
Algeria	2,700	2,970	3,330					4,000	2,700	6,700	2,970	3,330
Belarus	2,000	2,000	2,000			2,000					2,000	2,000
Belgium	26,359	26,646	27,028			26,359					26,646	27,028
Benin	2,000	2,000	2,000		10,968			1,023	2,000	3,023	2,000	2,000
Botswana	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Bulgaria	2,000	2,000	2,000			2,000					2,000	2,000
Burkina Faso	2,000	2,000	2,000		1,524			5,469	2,000	7,469	2,000	2,000
Burundi	2,000	2,000	2,000					8,500	2,000	10,500	2,000	2,000
Central African Republic	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Chad *	2,000	2,000	2,000					14,333	2,000	16,333	2,000	2,000
Congo	2,000	2,000	2,000					20,362	2,000	22,362	2,000	2,000
Cote d'Ivoire	2,000	2,000	2,000	3,394					(1,394)	(1,394)	2,000	2,000
Croatia	2,886	2,974	3,093			2,886				0	2,974	3,093
Cyprus	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Czech Republic	5,290	5,540	5,874			5,290					5,540	5,874
Denmark	22,932	22,932	22,932		22,932	22,932					22,932	22,932
Djibouti *	2,000	2,000	2,000					20,470	2,000	22,470	2,000	2,000
Egypt	4,507	4,574	4,664					0	4,507	4,507	4,574	4,664
Equatorial Guinea	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Estonia	2,000	2,000	2,000			2,000					2,000	2,000
Eswatini	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Ethiopia	2,000	2,000	2,000		4,000	2,000					2,000	2,000
Finland	17,195	17,195	17,195			17,195					17,195	17,195
France	137,230	137,678	138,276	132,745		4,485	137,678					138,276
Gabon *	2,000	2,000	2,000					12,167	2,000	14,167	2,000	2,000
Gambia	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Georgia	2,000	2,000	2,000			2,000					2,000	2,000
Germany	176,126	180,464	186,248			176,126					180,464	186,248
Ghana	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Guinea	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Guinea - Bissau	2,000	2,000	2,000		12,500			7,800	2,000	9,800	2,000	2,000
Hungary	4,698	4,838	5,024						4,698	4,698	4,838	5,024
Iceland	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Ireland	10,006	10,089	10,200			10,006					10,089	10,200
Israel	14,915	14,915	14,915						14,915	14,915	14,915	14,915
Italy	103,114	105,924	109,672						103,114	103,114	105,924	109,672

COUNTRIES	Pledges for 2019	Pledges for 2020	Pledges for 2021	Collections in 2018 and prior for 2019	Collections in 2019 for 2018 and prior years	Collections in 2019 for 2019	Collections in 2019 for future years	Unpaid pledges for 2018 and prior years	Unpaid pledges for 2019	Total unpaid as at 2019	Unpaid pledges for 2020	Unpaid pledges for 2021
Jordan	2,000	2,000	2,000					4,000	2,000	6,000	2,000	2,000
Kenya	2,000	2,000	2,000		6,000				2,000	2,000	2,000	2,000
Latvia	2,000	2,000	2,000			2,000					2,000	2,000
Lebanon	2,000	2,000	2,000					3,052	2,000	5,052	2,000	2,000
Libya *	3,711	3,762	3,830					42,228	3,711	45,939	3,762	3,830
Lithuania	2,153	2,169	2,189						2,153	2,153	2,169	2,189
Luxembourg	2,071	2,078	2,088	2,000		71					2,078	2,088
Madagascar	2,000	2,000	2,000		781			9	2,000	2,009	2,000	2,000
Malawi	667	2,000	2,000						667	667	2,000	2,000
Mali	2,000	2,000	2,000					11,999	2,000	13,999	2,000	2,000
Mauritania *	2,000	2,000	2,000					7,333	2,000	9,333	2,000	2,000
Mauritius	2,000	2,000	2,000			2,000					2,000	2,000
Monaco	2,000	2,000	2,000			2,000					2,000	2,000
Montenegro	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Morocco	2,000	2,000	2,000		2,000	2,000					2,000	2,000
Netherlands	53,977	53,977	53,977						53,977	53,977	53,977	53,977
Niger *	2,000	2,000	2,000					20,704	2,000	22,704	2,000	2,000
Nigeria	2,700	2,970	3,330					6,000	2,700	8,700	2,970	3,330
North Macedonia	2,000	2,000	2,000					12,000	2,000	14,000	2,000	2,000
Norway	24,662	25,499	26,616			24,662	24,662				837	26,616
Portugal	11,838	11,838	11,838		11,838			11,838	11,838	23,676	11,838	11,838
Republic of Moldova	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Romania	3,000	4,000	5,000			3,000					4,000	5,000
Rwanda	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Senegal	2,000	2,000	2,000					16,000	2,000	18,000	2,000	2,000
Serbia	1,667	2,000	2,000			1,667					2,000	2,000
Slovakia	3,800	3,980	4,220			3,800					3,980	4,220
Slovenia	2,494	2,528	2,574						2,494	2,494	2,528	2,574
South Africa	10,808	10,956	11,153			10,808					10,956	11,153
Spain	72,535	73,531	74,859						72,535	72,535	73,531	74,859
Sudan	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Sweden	31,874	31,874	31,874			31,874					31,874	31,874
Switzerland	38,230	38,230	38,230			38,230					38,230	38,230
Syrian Arab Republic	2,000	2,000	2,000					15,885	2,000	17,885	2,000	2,000
Togo	2,000	2,000	2,000		2,000	2,000					2,000	2,000
Tunisia	2,000	2,000	2,000					17,694	2,000	19,694	2,000	2,000
Uganda	2,000	2,000	2,000	40					1,960	1,960	2,000	2,000
Ukraine	2,994	3,094	3,226						2,994	2,994	3,094	3,226
United Kingdom of Great Britain and Northern Ireland	134,354	134,514	134,729			134,354	134,514					134,729

COUNTRIES	Pledges for 2019	Pledges for 2020	Pledges for 2021	Collections in 2018 and prior for 2019	Collections in 2019 for 2018 and prior years	Collections in 2019 for 2019	Collections in 2019 for future years	Unpaid pledges for 2018 and prior years	Unpaid pledges for 2019	Total unpaid as at 2019	Unpaid pledges for 2020	Unpaid pledges for 2021
United Republic of Tanzania	2,000	2,000	2,000		10,000	377			1,623	1,623	2,000	2,000
Uzbekistan	2,000	2,000	2,000		2,000				2,000	2,000	2,000	2,000
Zimbabwe	2,000	2,000	2,000		4,000	2,000					2,000	2,000
European Union	25,683	26,592	27,804			25,683					26,592	27,804
Withdrawal from AEWA Trust Fund	2,200	2,020	1,780									
Total	1,055,375	1,070,351	1,087,768	138,179	90,543	563,805	296,854	292,867	351,192	644,059	771,477	1,085,988

UPDATE AS AT 9 DEC:

COUNTRIES	Pledges for 2019	Pledges for 2020	Pledges for 2021	Collections in 2018 and prior for 2019	Collections in 2019 for 2018 and prior years	Collections in 2019 for 2019	Collections in 2019 for future years	Unpaid pledges for 2018 and prior years	Unpaid pledges for 2019	Total unpaid as at 2019	Unpaid pledges for 2020	Unpaid pledges for 2021
	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR	EUR
Albania	2,000	2,000	2,000			2,000					2,000	2,000
Algeria	2,700	2,970	3,330					4,000	2,700	6,700	2,970	3,330
Belarus	2,000	2,000	2,000			2,000					2,000	2,000
Belgium	26,359	26,646	27,028			26,359					26,646	27,028
Benin	2,000	2,000	2,000		10,968			1,023	2,000	3,023	2,000	2,000
Botswana	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Bulgaria	2,000	2,000	2,000			2,000					2,000	2,000
Burkina Faso	2,000	2,000	2,000		1,524			5,469	2,000	7,469	2,000	2,000
Burundi	2,000	2,000	2,000					8,500	2,000	10,500	2,000	2,000
Central African Republic	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Chad *	2,000	2,000	2,000					14,333	2,000	16,333	2,000	2,000
Congo	2,000	2,000	2,000					20,362	2,000	22,362	2,000	2,000
Cote d'Ivoire	2,000	2,000	2,000	3,394					(1,394)	(1,394)	2,000	2,000
Croatia	2,886	2,974	3,093			2,886					2,974	3,093
Cyprus	2,000	2,000	2,000			2,000					2,000	2,000
Czech Republic	5,290	5,540	5,874			5,290					5,540	5,874
Denmark	22,932	22,932	22,932		22,932	22,932					22,932	22,932
Djibouti *	2,000	2,000	2,000					20,470	2,000	22,470	2,000	2,000
Egypt	4,507	4,574	4,664					0	4,507	4,507	4,574	4,664
Equatorial Guinea	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Estonia	2,000	2,000	2,000			2,000					2,000	2,000
Eswatini	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Ethiopia	2,000	2,000	2,000		4,000	2,000					2,000	2,000
Finland	17,195	17,195	17,195			17,195					17,195	17,195
France	137,230	137,678	138,276	132,745		4,485	137,678					138,276
Gabon *	2,000	2,000	2,000					12,167	2,000	14,167	2,000	2,000
Gambia	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Georgia	2,000	2,000	2,000			2,000					2,000	2,000
Germany	176,126	180,464	186,248			176,126					180,464	186,248
Ghana	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Guinea	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Guinea - Bissau	2,000	2,000	2,000		12,500			7,800	2,000	9,800	2,000	2,000
Hungary	4,698	4,838	5,024			4,698					4,838	5,024
Iceland	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Ireland	10,006	10,089	10,200			10,006					10,089	10,200
Israel	14,915	14,915	14,915						14,915	14,915	14,915	14,915
Italy	103,114	105,924	109,672			103,114					105,924	109,672

COUNTRIES	Pledges for 2019	Pledges for 2020	Pledges for 2021	Collections in 2018 and prior for 2019	Collections in 2019 for 2018 and prior years	Collections in 2019 for 2019	Collections in 2019 for future years	Unpaid pledges for 2018 and prior years	Unpaid pledges for 2019	Total unpaid as at 2019	Unpaid pledges for 2020	Unpaid pledges for 2021
Jordan	2,000	2,000	2,000					4,000	2,000	6,000	2,000	2,000
Kenya	2,000	2,000	2,000		6,000				2,000	2,000	2,000	2,000
Latvia	2,000	2,000	2,000			2,000					2,000	2,000
Lebanon	2,000	2,000	2,000					3,052	2,000	5,052	2,000	2,000
Libya *	3,711	3,762	3,830					42,228	3,711	45,939	3,762	3,830
Lithuania	2,153	2,169	2,189						2,153	2,153	2,169	2,189
Luxembourg	2,071	2,078	2,088	2,000		71					2,078	2,088
Madagascar	2,000	2,000	2,000		781			9	2,000	2,009	2,000	2,000
Malawi	667	2,000	2,000						667	667	2,000	2,000
Mali	2,000	2,000	2,000					11,999	2,000	13,999	2,000	2,000
Mauritania *	2,000	2,000	2,000					7,333	2,000	9,333	2,000	2,000
Mauritius	2,000	2,000	2,000			2,000	2,000					2,000
Monaco	2,000	2,000	2,000			2,000					2,000	2,000
Montenegro	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Morocco	2,000	2,000	2,000		2,000	2,000					2,000	2,000
Netherlands	53,977	53,977	53,977			53,977					53,977	53,977
Niger *	2,000	2,000	2,000					20,704	2,000	22,704	2,000	2,000
Nigeria	2,700	2,970	3,330					6,000	2,700	8,700	2,970	3,330
North Macedonia	2,000	2,000	2,000					12,000	2,000	14,000	2,000	2,000
Norway	24,662	25,499	26,616			24,662	24,662				837	26,616
Portugal	11,838	11,838	11,838		11,838			11,838	11,838	23,676	11,838	11,838
Republic of Moldova	2,000	2,000	2,000						2,000	2,000	2,000	2,000
Romania	3,000	4,000	5,000			3,000					4,000	5,000
Rwanda	2,000	2,000	2,000			2,000	4,000					
Senegal	2,000	2,000	2,000					16,000	2,000	18,000	2,000	2,000
Serbia	1,667	2,000	2,000			1,667					2,000	2,000
Slovakia	3,800	3,980	4,220			3,800	8,200					
Slovenia	2,494	2,528	2,574						2,494	2,494	2,528	2,574
South Africa	10,808	10,956	11,153			10,808					10,956	11,153
Spain	72,535	73,531	74,859			72,535					73,531	74,859
Sudan	2,000	2,000	2,000					6,000	2,000	8,000	2,000	2,000
Sweden	31,874	31,874	31,874			31,874					31,874	31,874
Switzerland	38,230	38,230	38,230			38,230					38,230	38,230
Syrian Arab Republic	2,000	2,000	2,000					15,885	2,000	17,885	2,000	2,000
Togo	2,000	2,000	2,000		2,000	2,000					2,000	2,000
Tunisia	2,000	2,000	2,000					17,694	2,000	19,694	2,000	2,000
Uganda	2,000	2,000	2,000	40					1,960	1,960	2,000	2,000
Ukraine	2,994	3,094	3,226			2,994					3,094	3,226
United Kingdom of Great Britain and Northern Ireland	134,354	134,514	134,729			134,354	134,514					134,729

COUNTRIES	Pledges for 2019	Pledges for 2020	Pledges for 2021	Collections in 2018 and prior for 2019	Collections in 2019 for 2018 and prior years	Collections in 2019 for 2019	Collections in 2019 for future years	Unpaid pledges for 2018 and prior years	Unpaid pledges for 2019	Total unpaid as at 2019	Unpaid pledges for 2020	Unpaid pledges for 2021
United Republic of Tanzania	2,000	2,000	2,000		10,000	377			1,623	1,623	2,000	2,000
Uzbekistan	2,000	2,000	2,000		2,000				2,000	2,000	2,000	2,000
Zimbabwe	2,000	2,000	2,000		4,000	2,000					2,000	2,000
European Union	25,683	26,592	27,804			25,683					26,592	27,804
Withdrawal from AEWA Trust Fund	2,200	2,020	1,780									
Total	1,055,375	1,070,351	1,087,768	138,179	90,543	805,123	311,054	292,867	109,874	402,741	763,497	1,079,768

* No payment since the accession to the Agreement

ANNEX 2

IMPLEMENTATION OF THE APPROVED AEWA BUDGET 2016 - 2018

Report as at 31 December 2018

Budget Item	2016			2017			2018			TOTAL		
	BUDGET	EXPENDITURE	VARIANCE	BUDGET	EXPENDITURE	VARIANCE	BUDGET	EXPENDITURE	VARIANCE	BUDGET	EXPENDITURE	VARIANCE
GENERAL MANAGEMENT												
Executive Secretary (P4)	152,054	127,060	24,994	155,095	133,379	21,716	158,197	132,106	26,091	465,345	392,545	72,801
Technical Officer (P3)	127,449	149,812	(22,364)	129,997	160,783	(30,786)	132,597	149,371	(16,774)	390,043	459,966	(69,923)
Associate Information Officer (P2)	103,994	101,321	2,673	106,073	104,640	1,433	108,195	104,573	3,622	318,262	310,534	7,728
Associate Programme Officer (P2)	103,994	75,370	28,624	106,073	83,615	22,458	108,195	81,699	26,496	318,262	240,684	77,578
Associate Programme Officer (LWfG Coordination) (P2)												
Administrative Assistant (GS)	68,106	66,629	1,477	69,468	67,242	2,226	70,858	73,165	(2,307)	208,432	207,036	1,396
Team Assistant (GS) 75%	45,161	60,581	(15,420)	46,064	63,196	(17,132)	46,986	62,934	(15,948)	138,211	186,711	(48,500)
Information Assistant (GS) 50%	30,107	45,122	(15,015)	30,710	17,991	12,719	31,324	50,395	(19,071)	92,141	113,508	(21,366)
Translators	6,500	6,193	307	6,500	2,110	4,390	6,500	6,403	97	19,500	14,705	4,795
Official Travel AEWA Staff	31,500	29,949	1,551	31,500	29,756	1,744	31,514	30,576	938	94,514	90,281	4,233
Training of Staff	2,000	2,085	(85)	2,000		2,000	2,000	1,172	828	6,000	3,257	2,743
Miscellaneous office supplies	3,000	3,198	(198)	3,000	3,841	(841)	3,000	3,115	(115)	9,000	10,154	(1,154)
Office equipment	6,000	4,007	1,993	6,000	556	5,444	6,000	2,151	3,849	18,000	6,714	11,286
Rent and maintenance costs												
IT service provider	35,000	2,694	32,306	35,000	4,877	30,123	35,000	24,595	10,405	105,000	32,165	72,835
Operation/maintenance of computers	1,500	261	1,239	1,500	1,461	39	1,500	1,355	145	4,500	3,076	1,424
Operation/maintenance of photocopiers	2,500	4,881	(2,381)	2,500	1,418	1,082	2,500	2,332	168	7,500	8,631	(1,131)
Operation/ maintenance -others	1,000		1,000	1,000		1,000	1,000		1,000	3,000		3,000
Document production (external)												
Reference material												
Telephone, Fax	4,000	7,531	(3,531)	4,000	1,137	2,863	4,000	2,926	1,074	12,000	11,594	406
Postage and miscellaneous	5,000	1,961	3,039	5,000	591	4,409	5,000	2,310	2,690	15,000	4,862	10,138
Bank charges	100		100	100		100	100		100	300		300
Hospitality	400		400	400		400	400		400	1,200		1,200
Sub-total	729,364	688,653	40,711	741,980	676,591	65,389	754,865	731,178	23,687	2,226,209	2,096,422	129,787
IMPLEMENTATION OF THE AFRICAN INITIATIVE												
Associate Programme Officer/African Coordinator (P2) 50%	55,246	65,510	(10,264)	56,286	66,243	(9,957)	57,347	42,531	14,816	168,879	174,283	(5,405)
Programme Management Assistant (GS) 50%	34,053	18,786	15,267	34,734	49,161	(14,427)	35,429	28,437	6,992	104,216	96,384	7,832
Small Grant Fund Projects in African Countries												
Implementation of the African action plan	20,000		20,000	20,000	37,893	(17,893)	20,000	19,557	443	60,000	57,450	2,550
Sub-total	109,299	84,295	25,004	111,020	153,297	(42,277)	112,776	90,525	22,251	333,095	328,117	4,978

Budget Item	2016			2017			2018			TOTAL		
	BUDGET	EXPENDITURE	VARIANCE	BUDGET	EXPENDITURE	VARIANCE	BUDGET	EXPENDITURE	VARIANCE	BUDGET	EXPENDITURE	VARIANCE
SERVICING THE MEETING OF THE PARTIES												
English Translators							31,740		31,740	31,740		31,740
French Translators												
Report Writers												
Interpreters								51,001	(51,001)		51,001	(51,001)
Consultancies for MOP (1 review)												
Travel of Staff to the MOP												
Organization of MOP		215	(215)				58,537	18,586	39,951	58,537	18,801	39,736
Document production (external)												
Sub-total		215	(215)				90,277	69,587	20,690	90,277	69,802	20,475
SERVICING THE TECHNICAL COMMITTEE												
English Translators												
French Translators												
Report Writers												
Interpreters												
Meetings of the TC (travel/dsa/ organisational costs)	17,500	15,599	1,901		(2,276)	2,276	17,500	13,314	4,186	35,000	26,637	8,363
Sub-total	17,500	15,599	1,901		(2,276)	2,276	17,500	13,314	4,186	35,000	26,637	8,363
SERVICING THE STANDING COMMITTEE												
English Translators												
French Translators							20,000	19,693	307	20,000	19,693	307
Report Writers												
Interpreters												
Meeting of the StC (travel/dsa/ organisational costs)	10,000	3,680	6,320		10,965	(10,965)	10,000	9,318	682	20,000	23,964	(3,964)
Sub-total	10,000	3,680	6,320		10,965	(10,965)	30,000	29,011	989	40,000	43,657	(3,657)
TOTAL	866,163	792,443	73,720	853,000	838,577	14,423	1,005,418	933,615	71,803	2,724,581	2,564,635	159,946
13 % PSC	112,601	103,018	9,584	110,890	109,015	1,875	130,704	121,370	9,334	354,196	333,403	20,793
GRAND TOTAL	978,764	895,460	83,304	963,890	947,592	16,298	1,136,122	1,054,985	81,137	3,078,776	2,898,037	180,739

ANNEX 3

IMPLEMENTATION OF THE APPROVED AEWA BUDGET 2019

Interim Report as at 20 October 2019

Budget Item	Budget	Expenses Jan-Oct 2019	Expesnes Nov-Dec 2019	Balance
	EUR	EUR	EUR	EUR
GENERAL MANAGEMENT				
Professional Staff	564,290	532,673	86,891	(55,275)
General Service Staff	194,511	189,904	35,640	(31,034)
Translators	7,000	7,020		(20)
Official Travel AEWA Staff	32,130	18,697	10,433	3,000
Training of Staff	2,040	213		1,827
Miscellaneous office supplies	4,080	4,132		(52)
Office equipment	6,120	5,950		170
Rent and maintenance costs **				
IT service provider	39,000	29,750		9,250
Operation/maintenance of computers, photocopiers & others	5,100	4,202		898
Document production (external)				
Reference material				
Telephone, Fax	5,200	3,959		1,241
Postage and miscellaneous	2,550	1,193		1,357
Bank charges	102			102
Sub-total	862,123	797,692	132,964	(68,534)
IMPLEMENTATION OF THE AFRICAN INITIATIVE				
Small Grant Fund Projects in African Countries				
Implementation of the African action plan				
Sub-total				
SERVICING THE MEETING OF THE PARTIES				
Report Writers				
Consultancies for MOP (1 review)				
Travel of Staff to the MOP				
Document production (external)				
Sub-total				
SERVICING THE TECHNICAL COMMITTEE				
Report Writers				
Interpreters				
Meetings of the TC (travel/dsa/ organisational costs)	17,340	15,768		1,572
Sub-total	17,340	15,768		1,572
SERVICING THE STANDING COMMITTEE				
Report Writers				
Interpreters				
Meeting of the StC (travel/dsa/ organisational costs)	11,220	600	8,400	2,220
Sub-total	11,220	600	8,400	2,220
TOTAL	890,683	814,059	141,364	(64,741)
13 % PSC	115,789	105,828	18,377	(8,416)
GRAND TOTAL	1,006,471	919,887	159,742	(73,157)

ANNEX 4: GENERAL TRUST FUND FOR VOLUNTARY CONTRIBUTIONS IN RESPECT OF THE AGREEMENT ON THE CONSERVATION OF AFRICAN-EURASIAN MIGRATORY WATERBIRDS (AVL) AS AT 31 DECEMBER 2018

	COUNTRIES	Pledges for 2018			Collections in 2018 for 2018			Collections in 2018 for 2019			Unpaid pledges for 2018 & prior		
		Other Currency	USD	EUR	Other Currency	USD	EUR	Other currency	USD	EUR	Other Currency	USD	EUR
1	Norway												88,430.00
2	Norway		137,840.00			137,840.00							
3	Denmark			40,000.00			40,000.00						
4	Finland			10,000.00			10,000.00						
5	Finland			15,000.00			15,000.00						
6	South Africa			50,000.00			50,000.00						
7	UK	GBP 6,700.00			GBP 6,700.00	9,394.07							
8	Germany			30,000.00			30,000.00						
9	Norway	NOK 600,000.00			NOK 600,000.00	73,185.00							
10	Sweden	Skr 100,000.00			Skr 100,000.00	11,421.41							
11	Czech Republic			5,000.00			5,000.00						
12	Sweden	Skr 200,000.00			Skr 200,000.00	28,601.17							
13	Switzerland			90,000.00			90,000.00						
14	Luxembourg			34,465.00			34,465.00						
15	Finland			10,000.00			10,000.00						
16	European Commission*			157,481.00			157,481.00						
17	France			30,000.00			30,000.00						
18	Norway	NOK 450,000.00			NOK 450,000.00	52,705.55							
19	Norway								35,150.00				
	Total		137,840.00	471,946.00		313,147.20	471,946.00		35,150.00				88,430.00

* received and administered by the UNEP/CMS Secretariat

1	Lesser White-fronted Goose (LwFG) coordination in 2014												
2	LwFG coordination in 2018	11	MOP7 report										
3	European Goose Management Platform	12	Climate change adaptation										
4	LwFG implementation	13	African pre-MOP, MOP7 funded delegates, national report analysis										
5	European Goose Management Platform	14	National report analysis										
6	MOP7	15	MOP7 funded delegates										
7	Eurasian curlew meeting	16	Training of trainers for Africa; implementation of the SSAPs for the Grey-crowned crane and the White-winged Flufftail										
8	MOP7 funded delegates	17	European Goose Management Platform										
9	European Goose Management Platform	18	LwFG implementation										
10	MOP7 funded delegates	19	LwFG coordination in 2019										

**ANNEX 5: GENERAL TRUST FUND FOR VOLUNTARY CONTRIBUTIONS IN RESPECT OF THE AGREEMENT ON THE CONSERVATION OF AFRICAN-
EURASIAN MIGRATORY WATERBIRDS (AVL) AS AT 20 OCTOBER 2019**

	COUNTRIES	Pledges for 2019			Collections in 2019 for 2019			Unpaid pledges for 2019 & prior		
		Other Currency	USD	EUR	Other Currency	USD	EUR	Other Currency	USD	EUR
1	Norway									88,430.00
2	Luxembourg			4,166.00			4,166.00			
3	Hellenic Ornithological Society			12,452.00			12,452.00			
4	Finland			10,000.00						
5	Finland			15,000.00			15,000.00			
6	Germany			25,600.00			25,600.00			
7	Norway		140,600.00			70,300.00			35,150.00	
8	Friesland			19,000.00			19,000.00			
9	Norway			39,236.00			39,236.00			
10	Scotland	50,000.00 GBP								
11	Germany			43,392.00						
	Total		140,600.00	168,846.00		70,300.00	115,454.00			88,430.00
1	Lesser White-fronted Goose (LwfG) coordination in 2014		9	European Goose Management Platform						
2	Coordination of the African Initiative		10	European Goose Management Platform						
3	Implementation of LwfG activities		11	European Goose Management Platform						
4	Implementation of LwfG activities									
5	European Goose Management Platform									
6	Coordination of the African Initiative									
7	LwfG coordination in 2019									
8	European Goose Management Platform									

UPDATE AS AT 9 DEC:

	COUNTRIES	Pledges for 2019 & 2020			Collections in 2019 for 2019			Unpaid pledges for 2019 & prior		
		Other Currency	USD	EUR	Other Currency	USD	EUR	Other Currency	USD	EUR
1	Norway									88,430.00
2	Luxembourg			4,166.00			4,166.00			
3	Helenic Ornithological Society			12,452.00			12,452.00			
4	Finland			10,000.00			10,000.00			
5	Finland			15,000.00			15,000.00			
6	Germany			25,600.00			25,600.00			
7	Norway		140,600.00			105,450.00				
8	Netherlands			19,000.00			19,000.00			
9	Norway			39,236.00			39,236.00			
10	UK	50,000.00 GBP*								
11	Germany			43,392.00			5,424.00			
12	Switzerland			68,000.00						
13	France			40,000.00			40,000.00			
14	Estonia			2,000.00						
15	Norway			40,000.00						
	Total		140,600.00	318,846.00		105,450.00	170,878.00			88,430.00
	*25,000 GBP for 2019 and 25,000 GBP for 2020									
1	Lesser White-fronted Goose (LwfG) coordination in 2014		9	European Goose Management Platform						
2	Coordination of the African Initiative		10	European Goose Management Platform						
3	Implementation of LwfG activities		11	European Goose Management Platform						
4	Implementation of LwfG activities		12	Implementation of PoAA activities						
5	European Goose Management Platform		13	European Goose Management Platform						
6	Coordination of the African Initiative		14	European Goose Management Platform						
7	LwfG coordination in 2019		15	European Goose Management Platform						
8	European Goose Management Platform									

ANNEX 6: IN-KIND CONTRIBUTIONS RECEIVED AS AT 20 OCTOBER 2019

Donor	Project	Support received	Value in currency provided by donor	Value in EUR (UN exchange rate)
2019				
Government of Benin	Training of trainers workshop on the flyway approach to the conservation and wise use of waterbirds and wetlands for Francophone countries in West and Central Africa, 6 - 10 May 2019, Cotonou, Benin	tbc	tbc	tbc
UK -Scottish Natural Heritage (SNH)	EGMP IWG4 meeting, 18-20 June 2019, Perth, Scotland	Venue, meeting logistics	GBP 10,000	EUR 11,336
UK -Scottish Natural Heritage (SNH)	EGMP Face-to-face Task Force meetings, 17 June 2019, Perth, Scotland	Venue, meeting logistics		
Government of Uganda	1st Meeting of the AEWA International Working Group for the Grey Crowned-crane (GCC IWG), 24 - 26 July 2019, Entebbe, Uganda	Bus hire, fuel, drivers allowance and staff time	USD 1,000	EUR 880
Icelandic Ministry for the Environment and Natural Resources	EGMP Range State Meeting for the development of Barnacle Goose AFMPs, 1 October, Reykjavik, Iceland	Venue, meeting logistics	tbc	tbc
Romanian Ministry of Environment	4 th Meeting of the AEWA Lesser White-fronted Goose and 2 nd Meeting of the AEWA Red-breasted Goose International Working Groups, 11 - 15 November 2019, Bukarest, Romania	tbc	tbc	tbc
French Ministry of Environment and ONCFS	Meeting on adaptive harvest management of the Eurasian Curlew, 18 September 2019, Paris, France	tbc	tbc	tbc
Government of South Africa	3 rd White-winged Flufftail IWG meeting, 5 - 7 November 2019, Dullstrom, South Africa	tbc	tbc	tbc