

7th SESSION OF THE MEETING OF THE PARTIES
04-08 December 2018, Durban, South Africa

“Beyond 2020: Shaping flyway conservation for the future”

PARTICIPANTS INFORMATION SHEET

CONTACT DETAILS / ORGANIZATION TEAM

UNEP/AEWA Secretariat (Germany):

Ms Catherine Lehmann

Executive Management Support Officer

Office tel. (Germany): +49 228 815 2453

E-mail: catherine.lehmann@unep-aewa.org

Ms Marie Therese Kaemper

Administrative Assistant

Office tel. (Germany): +49 228 815 2413

E-mail: mt.kaemper@unep-aewa.org

The 7th Session of the Meeting of the Parties to AEWA (MOP7) is due to start on **Tuesday, 04 December at 09:00** and due to close on **Saturday 08 December at 17:00**. Further details regarding the meeting schedule, as well as the annotated agenda will be available in due course.

CONFERENCE VENUE & HOTEL

The Conference venue is the [Olive Convention Centre](#), located in the heart of the city of Durban and close to the city's famous Golden Mile, in KwaZulu-Natal Province.

Olive Convention Centre

81 Somtseu Road, North Beach

Durban, South Africa

Tel.: +27 (0) 31 337 1110

REGISTRATION FOR THE MEETING

Registration for MOP7 will be open at the Olive Convention Centre at:

Monday, 3 December 2018: 16:00 – 18:00

Tuesday, 4 December 2018: 07:30 – 18:00

VISA REQUIREMENTS

Participants are responsible for making arrangements for obtaining their entry visa for South Africa and/or transit visa if applicable. Requirements for entry into South Africa differ from country to country and are subject to change. More information is available at:

<http://www.dha.gov.za/index.php/immigration-services/apply-for-a-south-african-visa> and

<http://www.dha.gov.za/index.php/immigration-services/exempt-countries>.

For nationals of countries requiring visas, application of the visa must be made ahead of your departure as **visas are not issued on arrival. Please apply for your visa as early as possible and no later than four weeks before your departure, at your nearest South African Embassy or High Commission, as visa processing times can be long.**

Participants who have requested a visa letter with their online pre-registration will be provided with an **official letter from the Government of South Africa**, as well as a **verbal note from the UNEP/AEWA Secretariat** to support their visa application. Please notify the organizers (christina.irven@unep-aewa.org) in case you have not received these documents.

Please note that a **yellow fever certificate** is required for your visa application if the journey starts or passes through the yellow fever belt of Africa.

Information on vaccination requirements and recommendations is available here:

<https://www.santhnet.co.za/index.php/travel-health-advice/travel-help/vaccination-requirements.html>

For further information on visas, please see the **Visa Information Sheet**.

HOTELS

PLEASE NOTE – Both participants sponsored by the UNEP/AEWA Secretariat and self-sponsored participants are required to make their own hotel booking! Participants are advised to book accommodation at the earliest convenience, as December is within the touristic high season.

The following hotels have been accredited by the United Nations Department of Safety and Security (UNDSS) and are conveniently situated in the vicinity of the meeting venue. For further information and contact details for these and two further hotels, please see Appendix 1:

Elangeni & Maharani Hotels

63 Snell Parade
Durban, Kwazulu-Natal, South Africa
Tel.: +27 11 461 9744; +27 861 44 77 44
Southern Sun Elangeni & Maharani Contacts
+27 31 362 1300
PO Box 4094
Durban, 4000
<https://www.tsogosun.com/southern-sun-elangeni-maharani>

Please use the reference **'AEWA Freesell 2018'** when making your reservation, in order to get the special rate.

Garden Court Marine Parade

167 OR Tambo Parade
Tel.: +27 31 337 3341
<https://www.tsogosun.com/garden-court-marine-parade>

Blue Waters Hotel

175 Snell Parade
North Beach
Marine Parade
Durban, 4056
Tel.: 031 327 7000 / 086 031 2044
Fax: 031 337 5817
Email: reservations3@bluewatershotel.co.za
<http://www.bluewatershotel.co.za/>

MEALS

The host government will kindly offer lunch for all participants on the days of the meeting. For any special dietary requirements, please inform the Secretariat at aewa.mop7@unep-aewa.org if you have not already done so while pre-registering online. Participants are requested to make their own arrangements for breakfast and dinner, as well as for lunches on the days before and after the meeting, as applicable.

ON ARRIVAL IN DURBAN

The Government of South Africa will welcome you at the Durban airport at a dedicated welcome and information desk for AEWA MOP7 Participants and be able to assist you with any questions upon arrival.

You are kindly requested to make your own arrangements for a shuttle to your hotel in Durban. We recommend using a shuttle from the hotel, a taxi or the airport shuttle service from the airport. More information on the airport shuttle is available [here](#).

SIDE EVENTS AND EXHIBITIONS

Parties, country observers and relevant organizations are encouraged to contribute actively to the success of the meeting by presenting their work or a topic of interest in the form of a side event or an exhibition.

We kindly request you to contact the Secretariat (eva.meyers@unep-aewa.org) for more information.

CURRENCY EXCHANGE

We advise participants to bring sufficient cash and /or credit cards with them to cover their expenses for the duration of their stay. There are foreign exchange bureaus and ATM cash machines at Durban airport if cash is needed on arrival. There is also an ATM cash machine at the Olive Conference Centre and at banks in the vicinity; banking hours for most banks are 08:30 to 15:30.

Exchange rates: 1 USD = R 14.25 and 1 EUR = R16.14 (*as at 16 November 2018*)

CREDIT CARDS

Credit cards, especially MasterCard and Visa, are widely accepted. Nedbank is an official Visa card agency and Standard Bank is a MasterCard agency - both have branches across the country.

For lost or stolen cards contact the following:

Amex (0860 003 768 FREE)

Diners Club (021 686 1990 FREE)

MasterCard (0800 990 418 FREE)

Visa International (0800 990 475 FREE)

INTERNET

Wireless Internet is available at all hotels and throughout the Olive Conference Centre. The password of the conference centre will be provided to delegates at the start of the meeting.

TELEPHONE USE

South Africa has the following operators: Telkom, Neotel (fixed-line); MTN, Vodacom, Cell C, 8ta (mobile).

It is possible to buy a local SIM card starter kit from kiosks at most airports, as well as at supermarkets and sometimes cafés. Make sure to take your charger and suitable adaptor as necessary. You may need your passport to register the SIM.

Please remember that international calls from your mobile phone and roaming charges will usually be rather expensive. More information on the use of your mobile phone in South Africa is available at:

<http://www.southafrica.info/travel/advice/telecoms.htm#mobile>

EMERGENCY TELEPHONE NUMBERS

All Emergencies: 112 (mobile)

Police: 10111 (landline)

Ambulance: 10177 (landline)

WORKING LANGUAGES AND MEETING DOCUMENTS

The meeting will be conducted in English and French. Simultaneous interpretation will be available during the plenary and official working group sessions. Meeting documents will be made available as soon as they become available at:

<http://www.unep-aewa.org/en/meeting/7th-session-meeting-parties-aewa>

HEALTH

Please remember to travel with your **yellow fever vaccination certificate** if your journey starts or passes through the yellow fever belt of Africa.

For your own safety, it is of utmost importance that you have sufficient health insurance cover.

CLIMATE

The average weather in Durban in December is warm with temperatures ranging from 22 – 26 ° C. Please note that the month of December falls into the raining season.

ELECTRICAL APPLIANCES & PLUGS

The South African electricity supply is 220/230 volts AC 50 HZ. Most plugs are 15 amp 3-prong or 5 amp 2-prong, with round pins. Most hotel rooms have 110-volt outlets for electric shavers and appliances. It is advisable to bring your own adaptor, if required, or purchase one at the airport upon arrival.



TIME

South African Standard Time is UTC/GMT +2 hours and is the same as Central Africa Time.

We look forward to meeting you in Durban!

APPENDIX 1 - DURBAN HOTELS

Participants are advised to book accommodation at the earliest convenience, as December is within the touristic high season.

HOTEL NAME	LOCATION (hotel address)	DISTANCE (How many Metres/Kilometres from the Olive Conference Centre)	BOOKING CODE OR REFERENCE NUMBER	PRICING SCHEDULE (average room rate including breakfast)	CONTACT DETAILS FOR BOOKINGS
SOUTHERN SUN ELANGENI AND SOUTHERN SUN MAHARANI	63 Snel Parade, DURBAN, 4001	500 metres	1295149	<ul style="list-style-type: none"> • Single Room with Breakfast: R1 380.00 • Double/Twin Room with Breakfast: R 1 560.00 • Single Room with Breakfast and Dinner: R1 500.00 • Double/Twin room with Breakfast and Dinner: R1 870.00 	Tel.: +27 314 92 4001 E-mail: durban.reservations@tsogosun.com *Please use reference: AEWA Freesell 2018* Dedicated point of contact: Kerissa Thambiran Tel.: +27 31 492 4001 Kerissa.thambiran@tsogosun.com Website address: www.tsogosun.com
GARDEN COURT MARINE PARADE	167 OR Tambo Parade, Marine Parade, DURBAN, 4001	1.5 kilometres	1323192	<ul style="list-style-type: none"> • Single Room with Breakfast: R1 150.00 • Double/Twin Room with Breakfast: R 1 305.00 • Single Room with Breakfast and Dinner: R1 250.00 • Double/Twin room with Breakfast and Dinner: R1 565.00 	Tel.: +27 314 92 4001 E-mail: durban.reservations@tsogosun.com *Please use reference: AEWA Freesell 2018* Dedicated point of contact: Kerissa Thambiran Tel.: +27 31 492 4001 Kerissa.thambiran@tsogosun.com Website address: www.tsogosun.com
BLUE WATERS HOTEL	North Beach Durban	2 Kilometres	None	<ul style="list-style-type: none"> • Standard Room: From R1 372.00 per night, including breakfast • Double Room: From R1 469.00 per night, including breakfast • Suite: From R2 344.00 per night, including breakfast 	Contact Person: Nicolene Hattingh Tel.: +27 31 327 7000 Fax: +27 31 337 5817 Email address: reservations2@bluewatershotel.co.za Website address: www.bluewatershotel.co.za

HOTEL NAME	LOCATION (hotel address)	DISTANCE (How many Metres/Kilometres from the Olive Conference Centre)	BOOKING CODE OR REFERENCE NUMBER	PRICING SCHEDULE (average room rate including breakfast)	CONTACT DETAILS FOR BOOKINGS
PROTEA HOTEL EDWARD BY MARRIOTT	149 OR Tambo Parade Durban 4001	3 kilometres	AEWA	<ul style="list-style-type: none"> • Standard Room: R1 217.82 Bed & Breakfast R1 440.00 Dinner (+ 2 Soft drinks), Bed & Breakfast • Double Room: R1 326.73 Bed & Breakfast R1 805.00 Dinner (+ 2 Soft drinks) Bed & Breakfast • Suite Single: R2 667.82 Bed & Breakfast R2 890.00 Dinner (+ 2 Soft drinks) Bed & Breakfast • Standard room (sharing): R1 326.73 Bed & Breakfast R1 805.00 Dinner (+ 2 Soft drinks) Bed & Breakfast 	Contact Person: Nonhle Tel.: +27 31 337 3681 Fax: +27 31 337 3628 Email address: Nonhle.kheswa@proteahotels.com Website address: www.hotel.co.za/durban-hotels-protea-hotel-edward.html
ONOMO HOTEL DURBAN	56 K E Masinga Road, DURBAN, 4001	3 kilometres		<ul style="list-style-type: none"> • Standard Room: R955.00 Single • Double Room: R955.00 (2x twin beds) • Suite: R1 570.00 • Standard room (sharing): R1 120.00 Room Only & R1 450.00 B&B • Standard Room including breakfast and dinner: GOVDBB- R1 300- Single GOVDBB- R1 915- Sharing 	Contact Person: Immaculate Nzama Tel: +27 31 492 3917 Email address: reservations.durban@onomohotel.com Website address: https://www.onomohotel.com/en/hotel/8/onomo-hotel-durban