



**7<sup>th</sup> SESSION OF THE MEETING OF THE PARTIES**  
*04-08 December 2018, Durban, South Africa*

*“Beyond 2020: Shaping flyway conservation for the future”*

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**IN-SESSION DOCUMENT PROCEDURE**

Please read the following information carefully and follow the below guidance, in order to ensure a smooth and efficient flow of MOP7 in-session submissions and document procedures. If you have any questions, please do not hesitate to contact the Secretariat.

**Submissions of statements, proposals, comments or revised text**

During MOP7, please submit any statements, proposals, comments or revised text to the following email address: [aewa.mop7@unep-aewa.org](mailto:aewa.mop7@unep-aewa.org)

Any incoming submissions will be forwarded to the responsible AEWA officer for further processing.

**In-session document procedure**

During the meeting, revised draft resolutions resulting from the work of the administrative and technical Working Groups will be indicated as numbered **Working Group Papers (WGPs)**. The WGPs will include track changes and will be uploaded on the MOP7 website, in the “In-Session Documents” section: <http://www.unep-aewa.org/mop7>

The final revised draft resolution will no longer have a WGP number but will instead indicate the relevant revision (Rev.) number. The final revised draft resolution, which will not indicate track changes, will be presented to the plenary on the last day of the session for adoption. It will be identical to the latest WGP version (which contains all track changes indicating the amendments made by the Working Groups).

This sequence is illustrated below:

Number	Title	Files	Comment
UNEP/AEWA/MOP7/DR1/Rev1	Draft Resolution on XXX	EN: UNEP/AEWA/MOP7/DR1/Rev1/WGP1 (05/12/2018)	1st in-session revision
		FR: UNEP/AEWA/MOP7/DR1/Rev1/WGP1 (05/12/2018)	1st in-session revision
		EN: UNEP/AEWA/MOP7/DR1/Rev1/WGP2 (06/12/2018)	2nd in-session revision
		FR: UNEP/AEWA/MOP7/DR1/Rev1/WGP2 (06/12/2018)	2nd in-session revision
		EN: UNEP/AEWA/MOP7/DR1/Rev1/WGP3 – Final with track changes (07/12/2018)	Final in-session revision (with track changes)
		FR: UNEP/AEWA/MOP7/DR1/Rev1/WGP3 – Final with track changes (07/12/2018)	Final in-session revision (with track changes)
		EN: UNEP/AEWA/MOP7/DR1/Rev2- Final clean (07/12/2018)	Final in-session revision (without track changes)
		FR: UNEP/AEWA/MOP7/DR1/Rev2- Final clean (07/12/2018)	Final in-session revision (without track changes)

Delegates are kindly requested to download all in-session documents from the AEWA website at <http://www.unep-aewa.org/mop7>.

One complete printed set of final revised resolutions will be made available to each country delegation on the last day of MOP7, Saturday 08 December 2018.